

Identification Requirements for Facility Access Card (FAC)

In order to receive a FAC when you start your position, please note that you will need to bring two forms of government issued ID's. At a minimum one of the identity source documents must be from the Primary list.

Acceptable forms of primary ID include:

- US Federal Government Photo ID
- US or Foreign Passport
- Permanent Resident Card or an Alien Registration Receipt Card (Form I-551)
- US Certificate of US Citizenship
- US Certificate of Naturalization
- US Military ID Card
- State-Issued Driver's License
- State-Issued Photo ID Card

Acceptable forms of secondary ID include:

- a different type of US photo ID from the first five above
- US Social Security Card (issued by Social Security Administration)
- original or certified Birth Certificate; issued by a state, municipal or county agency; bearing an official seal

The following rules apply to all presented identity source documents:

- All documents must be in their original forms - no photocopies other than a certified copy of birth certificate bearing an official seal.
- Expired or canceled identity documents are not acceptable.
- All Primary forms of ID contain an expiration date; however, some Secondary forms of ID do not. Not having an expiration date does not make a Secondary ID Source unacceptable. Secondary forms of ID without an expiration date can be accepted.
- You may not use a U.S. Courts PIV-I card as a document to obtain a U.S Courts PIV-I card

Linking Documents

If any of the identity source documents presented for identity proofing bear different names, then evidence of a formal name change must be provided linking the names. All linking documents must include both the former and current legal names. All linking documents must be valid and not expired.

Example: A married woman may use both a current driver's license with her married name, and her birth certificate with her maiden name, as primary and secondary sources of identification as long as they are accompanied by an approved linking document. For this example, an approved linking document would be a marriage license – original or certified copy - with both her maiden name and married name on it or a court record linking the two names.